



CQI-IRCA Certified: PR 381 - ISO 9001:2026 QMS Lead Auditor Training Course (ID: 2945)

Bureau Veritas Certification
Oct 2026



BENEFITS

Upon successful completion of the course, learners will be able to:

- › Perform audits against the requirements of ISO 9001:2026
- › Understand the key elements of ISO 19011:2026 and ISO/IEC 17021-2015
- › Understand key issues related to quality.
- › Plan an audit based on a set of audit criteria.
- › Successfully execute a quality management systems audit.
- › Create clear, concise, and relevant audit reports.
- › Communicate the results of the audit to the client.

The course uses a variety of learning methods, including lectures, discussions, practical exercises and role-plays to achieve its objectives. The practical exercises are based on an adjoining case study. However, the procedures, work instructions and data are typical and could be applied equally to many different companies. The practical exercises have been carefully designed to focus on issues that often arise during QMS audits.

PREREQUISITES

Have completed secondary education.

Recommended background knowledge:

Prior to starting this course, learners are informed that they are expected to have the following background knowledge:

a) Management systems

- The Plan, Do, Check, Act (PDCA) cycle
- The core elements of a management system and the interrelationship between senior management responsibility, policy, objectives, planning, implementation, performance appraisal and continuous improvement.

b) Quality Management

- The fundamental concepts and seven principles of quality management (see ISO 9000).
- The relationship between quality management and customer satisfaction.

c) ISO 9001

- Knowledge of ISO 9001 requirements and commonly used quality management terms and definitions, which can be acquired by completing a CQI and IRCA certified ISO 9001:2026 QMS Fundamentals or equivalent training.

Knowledge of report writing is desirable.

PRE-COURSE STUDY MATERIALS:

In order for students to acquire this prior knowledge, Bureau Veritas will provide study material in advance, called PRE-COURSE.

Students must study the material, complete all tasks and tests and come prepared to the course.

CONTENTS

- › Overview of quality management systems.
- › What to look for in a quality management system.
- › Auditing techniques.
- › How to audit "organizational context".
- › How to audit "leadership".
- › How to audit "QMS planning".
- › How to audit "support".
- › How to audit "operation".
- › How to audit "Performance Evaluation and Improvement".
- › Accreditation and certification process (ISO 17021, IAF MD1).
- › Determination of audit time (IAF MD5).
- › Auditor competence (ISO 19011, CQI-IRCA standards).
- › Practical exercises and comments.
- › Role playing games.

ASSESSMENT AND CERTIFICATION

There will be two types of assessments:

- **Ongoing assessment:** Participants will also be assessed based on their progress throughout the exercises and workshops.
- **Examination:** The method of examination will depend on the mode of delivery of the course, with priority given to electronic assessment.

Methods and duration of the exam:

- face-to-face written exam (2 hours) or
- Virtual written exam (2 hours) or
- CQI online exam – IRCA SARAS platform (1 hour and 45 minutes).

The use of electronic devices, including laptops and mobile phones, is not allowed in the exam room. For virtual courses, the use of desktop or laptops is allowed, not the use of mobile phones.

Participants who successfully complete both the exam and the ongoing assessment will receive a certificate of achievement and meet the formal training requirements for the CQI and IRCA QMS Auditor Certification Program.

Participants who do not successfully complete both the exam and the continuous assessment will receive a certificate of attendance for having attended the course according to the duration of the course. They are entitled to retake the exam once within 12 months of the last day of the training course.